



To Executive Councillor for Communities, Councillor Richard Johnson
Report by Chief Executive and Head of Finance
Relevant Scrutiny Committee Community Services 30 June 2016

2015/16 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Communities Portfolio

Key Decision

1. Executive summary

1.1 This report presents, for the Communities Portfolio :

- a) A summary of actual income and expenditure compared to the final budget for 2015/16 (outturn position)
- b) Revenue and capital budget variances with explanations
- c) Specific requests to carry forward funding available from budget underspends into 2016/17.

2. Recommendations

The Executive Councillor is recommended to request that the Executive Councillor for Finance and Resources, at the Strategy and Resources Scrutiny Committee on 4 July 2016, approves the following:

- a) Carry forward requests totalling £60k revenue funding from 2015/16 to 2016/17, as detailed in **Appendix C**
- b) Carry forward requests of £5,991k capital resources from 2015/16 to 2016/17 to fund rephased capital spending as detailed in **Appendix D**.

3. Background

Revenue Outturn

3.1 The overall revenue budget outturn position for the Communities Portfolio is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

2014/15 £'000	Communities Portfolio Revenue Summary	2015/16 £'000	% Final Budget
7,025	Original Budget	7,914	104.0
-	Adjustment – Prior Year Carry Forwards	162	2.1
-	Adjustment – Service Restructure Costs	(3)	(0.0)
-	Adjustment – Earmarked Reserves	(5)	(0.1)
-	Adjustment – Capital Charges	199	2.6
-	Adjustment – Central & Support reallocations	(654)	(8.6)
1,067	Other Adjustments	0	0.0
8,092	Final Budget	7,613	100.0
7,956	Outturn	7,440	97.7
(137)	(Under) / Overspend for the year	(173)	(2.3)
162	Carry Forward Requests	60	0.8
25	Resulting Variance	(113)	(1.5)

3.2 **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for this Portfolio for 2015/16. The original revenue budget for 2015/16 was approved by the Executive Councillor for Communities on 15 January 2015.

3.3 **Appendix B** provides explanations of the main variances.

3.4 **Appendix C** lists revenue carry forward requests.

Capital Outturn

3.5 The overall capital budget outturn position for the Communities Portfolio is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

2014/15 £'000	Communities Portfolio Capital Summary	2015/16 £'000	% Final Budget
5,548	Final Budget	10,520	100.0
1,693	Outturn	4,566	43.4
(3,855)	(Under)/Overspend for the year	(5,954)	(56.0)

3,911	Rephasing Requests	5,991	56.9
56	Resulting Variance	37	0.3

3.6 The majority of the rephasing (£5,782,000) relates to Clay Farm Community Centre - Phase 2 (Construction).

4. Implications

- 4.1 The net variance from the final budget (see above), as most of the variances relate to schemes funded from developer contributions (S106), would result in an increased use of General Fund reserves of £4,000 only, offset by a £14k managed underspend on revenue to cover this.
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have staffing, equality and poverty, environmental, procurement, consultation and communication and/or community safety implications.

5. Background papers

- Closedown Working Files 2015/16
- Directors' Variance Explanations – March 2016
- Capital Monitoring Reports – March 2016
- Budgetary Control Reports to 31 March 2016

6. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Authors' Names: Chris Humphris; John Harvey
 Authors' Phone Numbers: 01223 - 458141; 01223 - 458143
 Authors' Emails: chris.humphris@cambridge.gov.uk
john.harvey@cambridge.gov.uk

Communities / Community Services Scrutiny Committee
Revenue Budget 2015/16 - Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Services (previously Arts & Recreation)						
Arts & Events	741,380	562,950	563,504	554		554
Business & Marketing	152,670	0	0	0		0
Cultural Facilities	513,670	291,300	341,107	49,807		49,807
Sport & Recreation	2,589,110	2,695,170	2,579,680	(115,490)		(115,490)
	3,996,830	3,549,420	3,484,291	(65,129)	0	(65,129)
Community Services (previously Community Development)						
Community Development Admin	518,000	555,190	491,644	(63,546)	10,000	(53,546)
Community Centres	799,260	812,990	828,922	15,932		15,932
Children and Youth	467,420	460,420	451,481	(8,939)		(8,939)
Neighbourhood Community Development	569,760	571,760	523,760	(48,000)	50,000	2,000
Equalities	0	0	0	0		0
Grants (including The Junction, note 1)	1,509,690	1,610,230	1,606,746	(3,484)		(3,484)
	3,864,130	4,010,590	3,902,553	(108,037)	60,000	(48,037)
Environment - Streets and Open Spaces						
Green Fingers (previously Employment Foundation)	53,210	53,210	53,210	0		0
	53,210	53,210	53,210	0	0	0
Total Net Budget	7,914,170	7,613,220	7,440,054	(173,166)	60,000	(113,166)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Mid-year Financial Review, MFR)
- via technical adjustments/virements throughout the year

Communities Portfolio / Community Services Scrutiny Committee

Revenue Budget 2015/16 - Major Variances
from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Cultural Facilities	Cultural Facilities Administration: Variance primarily due to unaccounted/unanticipated past year costs incurred by the service since the transfer to Cambridge Live. This overspend has been offset by the planned underspend within cost centre 07101.	49,807	Debbie Kaye
Sport & Recreation	Leisure Contract Client Costs: £14k of this underspend relates to funding held to cover unavoidable additional costs relating to the capital project at Buchan St Neighbourhood Centre.	(20,833)	Ian Ross
	Sport & Recreation Administration: The variance is predominantly down to several staff vacancies throughout the year. £80k was originally held to cover vandalism costs to Parkside Pool windows. This is now being met by the insurance fund which will have an additional contribution paid in for 2016/17.	(74,446)	Ian Ross
Community Development	Community Development - Admin: This variance is mainly due to a planned underspend to cover additional in year costs relating to the transfer of Cultural Services to Cambridge Live (cost centre 20004).	(63,546)	Cathy Heath
Neighbourhood Community	Neighbourhood Community Development: £50k of this underspend relates to Clay Farm set up costs. Progress with the opening of the centre has been delayed and the new manager not in place until April 2016.	(51,217)	Sally Roden
Other		(12,931)	-
Total		(173,166)	

Community Services Scrutiny Committee

Communities Portfolio

Revenue Budget 2015/16 - Carry Forward Requests

Request to Carry Forward Budgets from 2015/16 into 2016/17

Item	Reason for Carry Forward Request	Amount £	Contact
1	<p>Neighbourhood Community Development</p> <p>A carry forward of £50k is requested relating to set up costs for Clay Farm Community Centre. The planned opening has been delayed a second time to the end of October 2016.</p>	50,000	Sally Roden
2	<p>Community Development - Admin</p> <p>A carry forward is requested to reflect the contingent costs of staff affected by restructuring either through pay protection or redundancy costs. This is the remaining amount required from a fund that was earmarked to cover restructuring within Community Services.</p>	10,000	Jackie Hanson
	<p>Total Carry Forward Requests for Communities Portfolio / Community Services Scrutiny Committee</p>	60,000	

Communities Portfolio / Community Services Scrutiny Committee

Capital Budget 2015/16 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2015/16 £000	Final Budget 2015/16 £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Rephase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
PR030k - 38290	C3: grant for kitchen facilities & portable stage lift (S106)	J Hanson	0	53	53	0	0	0	n/a
PR031k - 38291	St Luke's Church: grant for refurbishment of community facilities (S106)	J Hanson	0	30	22	(8)	8	0	Project on target
PR032f - 38268	Cherry Hinton Baptist Church Family Centre (S106)	B Keady	0	111	121	10	0	10	Project Completed. Current Year budget should be £121k and funds have now been drawn down from S106 contributions
PR032g - 38269	Cherry Hinton Rec Ground pavilion refurb. (S106)	I Ross	0	99	2	(97)	97	0	Project reworked at request of local clubs and ward Councillors to provide additional changing rooms, further approval for funds obtained S.Area Committee 14/12/15. Planning approval granted and South Area permissions obtained to procure granted in April 16. Currently out to tender fro September 16 completion.
PR032h - 38270	Trumpington Bowls Club Pavilion Ext. (S106)	I Ross	0	70	75	5	2	7	Project complete. Retention money to be carried over for payment in 16/17. overspend funded from S106 draw downs
PR033j - 38292	St Augustine's Church: grant for church hall side extension (S106)	J Hanson	0	87	87	0	0	0	n/a
PR034p - 38293	Cambridge 99 Rowing Club: grant for kitchen facilities (S106)	I Ross	0	5	0	(5)	5	0	Is a grant to the Cambridge 99 rowing club and they have not completed the works to date. Expected completion June 2016.
PR034q - 38294	Cambridge Canoe Club: additional boat and equipment store (S106)	I Ross	0	10	2	(8)	8	0	Is a grant to the Cane Club and some modifications works are completed and in use. Planning permissions had to be sought for containers and was finally granted in late April 2016. Currently procuring containers. Grant to be paid over when works are completed.
Total Programme			0	465	364	(101)	120	19	
SC476 - 38137	Water Play Area Abbey Paddling Pool (S106)	I Ross	0	2	3	1	0	1	Project complete and in use over last two summer seasons 14/15 & 15/16.
SC477 - 38138	Coleridge Paddling Pool Enhancement (S106)	I Ross	0	2	2	0	0	0	Project complete and in use over last two summer seasons 14/15 & 15/16.
SC478 - 38139	Water Play Area Kings Hedges "Pulley" (S106)	I Ross	0	2	3	1	0	1	Project complete and in use over last two summer seasons 14/15 & 15/16.

Capital Budget 2015/16 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2015/16	Final Budget 2015/16	Outturn	Variance - Outturn compared to Final Budget	Rephase Spend	Over / (Under) Spend	Variance Explanation / Comments
SC560 - 38189	Guildhall & Corn Exchange Cap Schemes RO AR9	D Kaye	0	98	35	(63)	63	(0)	Works to toilets are programmed for August 2016
SC602 - 38306	Buchan Street Community Centre - new roof replacement	I Ross	0	60	74	14	0	14	Project completed. £14K overspend is from installation of Solar PV array and funded from revenue budget.
SC603 - 38307	Ross Street Community Centre - new boiler system	I Ross	0	36	26	(10)	0	(10)	Project completed. Tenders for works came in under budget and underspend can be returned to central reserves.
SC034o - 38304	Netherhall School: supplementary grant for gym and fitness suite facilities (S106)	I Ross	0	45	19	(26)	26	(0)	Is a grant to the School, which has recently changed to an Academy and the new governing body and trustees are reviewing the remaining parts of the proposed scheme of works to ensure that they are a best fit for the new direction of the Academy and the facility improvements are still required.
Total Projects			0	245	162	(83)	89	6	
PV526 - 41070	Clay Farm Community Centre - Phase 1 (S106)	A Carter	0	0	12	12	0	12	Architects and other professional fees incurred in 2015/16. Future costs to be met from the Phase 2 (construction) budget.
PV564 - 38199	Clay Farm Community Centre -Phase 2 (Construction)	A Carter	6,271	9,810	4,028	(5,782)	5,782	0	Scheme is currently behind schedule
Total Provisions			6,271	9,810	4,040	(5,770)	5,782	12	
Total for Communities Portfolio			6,271	10,520	4,566	(5,954)	5,991	37	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Mid-year Financial Review, MFR)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year